

Warkton Parish Council



Clerk: Mrs Ruby Cole
32 Old Road
Walgrave
Northampton
NN6 9QW

Tel: 07881 458801 / 01604 781834

Email: warktonclerk@gmail.com
Website: warktonparishcouncil.org

Date: 26th October 2022

To: All Parish Councillors

From: Mrs R Cole, Clerk to Warkton Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on **Wednesday 2nd November** at **7.00pm** at **Warkton Village Hall**, Church Street, Warkton, Kettering NN16 9XH when the under mentioned business will be transacted.

AGENDA

- 22/073 Apologies:** *To receive and approve apologies for absence*
- 22/074 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 22/075 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 22/076 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on **Wednesday 27th July 2022** & Extraordinary Parish Council meeting held on **Tuesday 23rd August 2022***
- 22/077 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 22/078 Correspondence:** *To receive correspondence and actions arising*
Email to Chair 11/09/2022 - Parking on Pavements
- 22/079 Greenbelt Festival:** *To review event and any impact on parish*

- 22/080 Defibrillator Training:** *To receive update on meeting 10.10.2022 with NN Community First Responders and Cllr Wharin*
- 22/081 Planning:** *To receive any new applications and actions arising*
- 22/082 Ise Valley Strategic Plan Launch Event:** *To receive update from Cllr Wharin on his attendance 06.10.2022*
- 22/083 Boundary/Electoral Review:** *Consultation on views of local people and organisations for a new pattern of wards in West Northamptonshire Council. The deadline is 7 November 2022*
- 22/084 CPRE Northamptonshire Planning Roadshow:** *To receive update from Cllr Cullinane on meeting attended 13.10.2022. To consider whether to join and pay an annual membership fee of £36.00*
- 22/086 Electric Vehicle Charging Points:** *To receive update on meeting attended by Cllr Wharin 12.10.2022*
- 22/087 Hanwood Park Community Engagement Events:** *To receive update on attendance by Cllr Wharin, 13-15 October 2022*
- 22/088 Grit Bins:** *To confirm if Warkton has any grit bins in the parish and to confirm with whom the responsibility lies for maintaining. If parish council, to consider approaching Mowerman Grounds Maintenance based in Wellingborough as suggested by NCalc*
- 22/089 King Charles III Coronation:** *Saturday 6th May 2023. To discuss parish council involvement on marking the occasion*

To receive updates/reports:

- 22/090 Boughton Estates Parish Works:** *Notice received from Sam Rees 03.10.2022 Boughton Estates of notification of works to the damaged wall. Traffic management will be in place from 17.10.2022 for approximately 7 weeks*
- 22/091 Queen's Platinum Jubilee Tree:** *To confirm where and when planted*
- 22/092 Jubilee Orchard (was Community Orchard):** *To receive update. To adopt Jubilee Orchard Working Group - Terms of Reference & Jubilee Orchard Working Group Volunteer Policy previously circulated to councillors*

Finance

- 22/093 Clerk CiLCA:** *Clerk has completed her course - October 2022. ⅓ share of SLCC registration fee due within the financial year. Clerk would also like it to be noted that course and study time is over and above contracted monthly hours*
- 22/094 Annual External Audit:** *Email 23.08.22 Option to opt out of the SAAA central external auditor appointment arrangements. Advice by NCalc to remain opted in*
- 22/095 Budget:** *To review remaining budget for financial year end 2022/2023 and proposals for financial year 2023/2024*
- 22/096 Payments:** *To note below previously approved payments and payments in between meetings of **£449.90** and to approve payments this meeting **£253.97***

Payments Since Last Meeting 23/08/2022

Ref	Payee	Description	Date	Method	Amount
23	Clerk	September Salary	20/09/2022	S/O	£117.30
24	Clerk	Stationery Expenses	30/09/2022	Online	£6.87
25	CPRE	Cllr M Cullinane - Planning Roadshow	30/09/2022	Online	£15.00
26	Defib Store	Cardiac Pads for Defibrillator	30/09/2022	Online	£73.56
27	Clerk	October Salary	20/10/2022	S/O	£117.30
28	Brigstock Sawmill	Treated Machine Turned Pine Stake (JO)	14/10/2022	Online	£89.88
29	Malcolm Mason	Bonemeal (JO)	18/10/2022	Online	£29.99

£449.90

Payments This Meeting

30	Holcot Parish Council	SLCC CiLCA Registration - Clerk	05/11/2022	Online	£136.67
31	Clerk	November Salary	20/11/2022	S/O	£117.30

£253.97

- 22/097** **Bank Balance:** *To receive and approve balance at bank and reconciliations*
22/098 **Next Agenda:** *To request items for inclusion on the agenda for the next meeting*
22/099 **Next Meeting:** *To confirm next meeting Wednesday 1st February 2023 – Warkton Village Hall 7.00pm*

Clerk's Notes:

Apologies: When the agenda summons is issued to Councillors, Clerk should be informed via email if unable to attend the meeting stating reason.

Condolence Book: Following the passing of Queen Elizabeth II, The Church, who organised the Condolence Book is keeping this book amongst their records, alongside a copy of the condolence letter sent by the Clerk on behalf of the parish council to The Rt Hon Sir Edward Young, KCVO Private Secretary to HM The Queen at Buckingham Palace

Signed: *Ruby Cole*

Date: 26th October 2022