

Warkton Parish Council



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MINUTES

Minutes of the full Parish Council meeting held on **Wednesday 17th November 2021** at 7.00pm at **Warkton Village Hall**, Church Street, Warkton NN16 9XH

Councillors Present: Chair P Wharin, Cllr R Goodall, Cllr V Austin

Public Present: 2

Clerk: Ruby Cole

21/093	Apologies: Received from Cllr Lamb, Cllr Pettit Resolved: Approved by council.
21/094	Public address: No public address.
21/095	Minutes: Resolved: Minutes of the full Parish Council Meeting Wednesday 1 st September 2021 & Extraordinary Parish Council Meeting Saturday 9 th October 2021 were approved and signed by Chair.
21/096	Declarations of interest: Under the Council's Code of Conduct related to business on the agenda Resolved: No declarations of interest.
21/097	Actions Outstanding: Resolved: As below

Action 228.1	SR/TW	Monitor repair of damaged wall - Ongoing . The damage is on a wall in the Warkton Conservation Village area. S Rees from Boughton Estates has placed green netting on the wall for the moment in case of collapse. The planners need to seek advice from the Heritage Consultant before any repairs can begin. However, NNC do not have a Heritage Consultant within their planning team in place at present
Action 21/059.1	Clerk	Apply to Community Payback - Complete
Action 21/062.1	Clerk	To write to Highways to report hazardous bridge - Complete
Action 21/064.1	Clerk	To write to Church regarding tree - Queens Platinum Jubilee- Complete
Action 21/065.1	Clerk	To make enquires regarding electric charging points - Complete
Action 21/066.1	Clerk	To contact village hall regarding Queens Platinum Jubilee celebration - Complete
Action 21/067.1	PW	To write to HMRC- Complete

Action 21/073.1	Clerk	To upload Police/Neighbourhood Watch flyer on website - Complete
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Agenda items 21/103 to 21/107 have been brought forward in the interest of public present

21/103	<p>Road Safety & Highways: Tracie Whitley reported that even though there was huge interest in the participation of the speed check training 21st September, very few people have come forward. She will readvertise in the hope volunteers come forward for the speed check in March. Speeding is an ongoing issue.</p> <p>Even though Highways had come out and cut back the overgrown vegetation by the railings on the bridge, the rails have still to be painted. This would be reviewed by Highways over time.</p>
21/104/ 21/106/ 21/107	<p>Plant a Tree for the Jubilee/Queens Platinum Jubilee/Community Orchard Cllr Austin reported that there has been sponsorship for approximately 10 heritage fruit trees, all of which are relevant to the local area. It was also suggested that a low maintenance grass/mown lawn walkway be created as walkaround for visitors of the Community Orchard. S Rees approved in principal of the idea of the tree planting and Community Orchard and will walk around the area with V Austin, C. Lamb to gauge feasibility and options.</p> <p>A memorandum of understanding would be put in place between Boughton Estates and Parish Council for the safe undertaking of the tree work and legal framework if this were to go ahead.</p> <p>At some point a Warkton Orchard Group will be needed to oversee the ongoing care and maintenance of the orchard. This might consist of nominated Parish Councillors, Warkton villagers and a representative from St Edmund's church.</p> <p>The Duke of Buccleuch would like to donate and have a tree planted for the Queens Platinum Jubilee.</p> <p>There has been no news of any groups/organisations making any plans to mark the occasion of the Queens Platinum Jubilee at this time.</p>
21/105	<p>Electric Vehicle Charging Points: Due to the lack of space and Highways regulations preventing EVCP placement on the pavements, council are keen to put some EVCPs in place for the benefit of the community if and where possible. S. Rees from Boughton Estates has agreed to look into the possibility of installing 2 x double EVCPs, with the village hall car park being a possible communal location. The installation and electricity draw/cabling will need to be looked into also.</p>
21/098	<p>Correspondence: No new correspondence.</p>
21/099	<p>Community Payback: The earliest that siding out of pavements can be completed is February 2022. The Village Hall will be required to provide shelter, hand washing and toilet facilities. Availability of the village hall will be sought nearer the time. Refreshments would be "gratefully received". The path between the bridge and Stamford Road also needs siding out. However this is under the authority of NNC/Kettering Town Council and their permission would be required before this can be undertaken.</p>
21/100	<p>HMRC: Cllr Wharin & Clerk attempted to resolve the ongoing issue regarding information required of the employment details of the previous clerk. However, as we were not able to provide certain information this could not be completed. Cllr Wharin has put this in writing to HMRC to confirm.</p>
21/101	<p>Planning: Application No: NK/2021/0909 Cinquefoil Lodge, Warkton Road, Grafton Underwood, NN14 3AG - Two storey rear extension.</p> <p>Resolved: No objections. Clerk to notify NNC Planning. Action 21/101.1</p>

21/102	HGV Traffic: HGV monitoring and reporting is being undertaken by several residents and is ongoing.
21/103-21/107	As Above
21/108	CiLCA - Clerk Course: It was agreed that the council would financially support the clerk in attending the course if selected. Resolved: The cost of approx. £170 over two years was approved
21/109	Parish Representative Reports:
	Police Liaison/Neighbourhood Watch: No crime has been reported in the village. A few more people have joined Neighbourhood Watch.
	Rural Forum: No recent reports
	Parish Path Warden: Cllr Wharin attend the Zoom training. Rights of Way, Highways are now contracted out to Kier Group.
21/110	Barclays Bank: Replacement cheque 100436 noted
21/111	Payments: Total payments of £144.40 approved Resolved: Cllr Austin & Clerk signed cheques at meeting.

Ref	Payee	Description	Amount
100437	Clerk	Salary November 2021	100.40
100438	NCalc	Councillor Training	44.00

21/112	Financial Report: Report and bank reconciliation approved Resolved: Bank reconciliation approved and signed by Chair.
21/113	Bank Balance: Bank statement balance 29/10/2021 £1767.10. Available funds £1679.10 less payments of £144.40 Resolved: Approved by council.
21/114	Draft Budget: Clerk had circulated to councillors details of the remaining budget to March 2022 Resolved: Draft budget approved.
21/115	Precept: Clerk had circulated to councillors details of the precept April 2022 to March 2023. It was agreed that the precept would be £3200 to allow for Community Orchard Project. Resolved: Clerk to complete and submit precept form Action 21/115.1
21/116	OLB: This item was discussed with members of council only Resolved: A minimum of the overall details of the plan are applicable to Warkton Parish Council. The required protocol will be adhered to.
21/117	Next Agenda: No items requested.
21/118	Next Meeting: Wednesday 16th February 2022, 7.00pm Warkton Village Hall Resolved: Clerk to book Village Hall. Action 21/118.1

Meeting Closed: 20:38

Action Points for Tracking

228.1	SR/TW	Monitor repair of damaged wall - Ongoing . The damage is on a wall in the Warkton Conservation Village area. S Rees from Boughton Estates has placed green netting on the wall for the moment in case of collapse. The planners need to seek advice from the Heritage Consultant before any repairs can begin. However, NNC do not have a Heritage Consultant within their planning team in place at present
21/101.1	Clerk	To submit no objections to planning app NK/2021/0909
21/115.1	Clerk	To submit precept forms
21/118.1	Clerk	To book village hall for next meeting