



Chair: Victoria Lamb

Clerk: Mrs Ruby Cole
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MINUTES

Minutes of the virtual Ordinary meeting of Warkton Parish Council held on Wednesday 10 February 2021 at 7:00 p.m. via Zoom

Councillors Present: Cllr V. Lamb, Cllr P Wharin, Cllr M Rowley, Cllr V Austen,

Public: Edward Lamb (resident) - throughout meeting
Tracie Whitley (resident) - throughout meeting
Sam Rees (Boughton Estates) - throughout meeting

Clerk: Ruby Cole

219	To receive and approve apologies for absence Resolved: Apologies received from Cllr J Pettit	
220	To receive and approve for signature the minutes of the meeting: Wednesday 4 th November 2020 & extraordinary meeting Friday 11 th September 2020 for co-option of Mr V. Austen and Ms J. Pettit Resolved: The minutes were approved and signed	
221	Matters Arising Resolved: There were no matters arising	
222	To welcome Mr V Austen & Ms J Pettit Resolved: Cllr Lamb welcomed both Mr V Austen and Ms J Pettit as co-opted councillors	

223	Public address to the council: members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting Resolved: No public address	
224	a. Appointment of new clerk Mrs R Cole Resolved: Cllr Lamb introduced and welcomed Mrs Ruby Cole as new clerk b. Discussion regarding laptop purchase for Clerk between Warkton, Weekley & Grafton Underwood Parish Councils Resolved: Clerk to contact Weekley & Grafton Underwood to confirm Warkton pay and add to asset register and to receive confirmation of a three way split of net cost Action 224b.1	Clerk
225	Precept – To discuss if all in order and if an internal audit is required Resolved: Clerk to contact David Pope, Kettering Democratic Services to confirm Action 225.1	Clerk
226	Elections 2021 – Elections are taking place 6 th May 2021. Resolved: a. Clerk to email timetable to councillors Action 226a.1 b. Cllr Rowley to confirm nomination process, email to councillors and place on website. Action 226b.1	Clerk MR
227	Parish Orchard Space – Various responses and ideas received as a direct result of flyering the village with a view to planting heritage trees, fruit trees, commemorative trees etc. This would be an environmental project to enhance the open space. Edward Lamb and Tracie Whitley expressed positive feedback towards this and were keen for the church and residents to work together to bring this to fruition. Resolved: To form a working party comprising various councillors/residents and submit a regular report to full council and bi annual report to villagers. Action 227.1	VL SR PW EL
228	Wall in Violet Lane – to discuss the way forward regarding the deterioration of the wall. There are plants in the wall causing collapse which are to be removed. Consideration required to Elm Green Farm wall as it has bee hives built into it. Resolved: Sam Rees to monitor and action as required Action 228.1	SR
229	Police Liaison Officer & Neighbourhood Watch – Request was made by Ncalc for a Police Liaison Officer to be appointed. Tracie Whitley has offered to be the liaison officer as well as the contact for Neighbourhood Watch. This has previously been undertaken by James Woolsey which has been appreciated by councillors Resolved: a. Letter of thanks to James Woolsey Action 229a.1 b. Tracie Whitley to supply clerk with email address Action 229b.1 c. Clerk to contact Tracie Whitley with link to Ncalc in order to register as police liaison officer. Action 229c.1	Clerk TW Clerk
230	Village Hall Report – It was noted that the village hall have a newly formed committee comprising of various officers. It was also noted that a weekly check of the building is made by Mr J. O'Connor Resolved: No action required	

231	<p>Any Other Business</p> <p>a. Speed sign not working. Kettering Borough Council have inspected this and concluded that it is beyond economical repair. A new sign is being sourced as a replacement.</p> <p>Resolved: Cllr Austen to monitor progress of speed sign replacement Action 231a.1</p> <p>b. Soil encroaching pavement between No7 & No 5 Pipe Lane</p> <p>Resolved: Clerk to contact Community Payback Team to remove soil Action 231b.1</p>	VA Clerk
232	<p>To note date, time and venue of next meeting and include APM & ACM</p> <p>Resolved: To book meeting 7:00pm Wednesday 12 May via Zoom. Cllr Rowley to host Action 232.1</p>	MR

Meeting closed 8:13pm

Action points for tracking

Action 224b.1	Clerk	Contact Weekley & Grafton Underwood to confirm Warkton pay and add to asset register and to receive confirmation of a three way split of total cost
Action 225.1	Clerk	Contact David Pope, Kettering Democratic Services
Action 226a.1	Clerk	Email timetable to councillors
Action 226b.1	MR	Confirm nomination process, email to councillors and place on website.
Action 227.1	VL/SR/PW/EL	To form a working party
Action 228.1	SR	Monitor repair of damaged wall
Action 229a.1	Clerk	Letter of thanks to James Woolsey
Action 229b.1	TW	Tracie Whitley to supply clerk with email address
Action 229c.1	Clerk	Contact Tracie Whitley with link to Ncalc
Action 231a.1	VA	Monitor progress of speed sign replacement
Action 231b.1	Clerk	Contact Community Payback Team
Action 232.1	MR	To book meeting 7:00pm Wednesday 12 May via Zoom